



# CHAPEL FARM

ESTATE  
EST. 1905  
SWAN VALLEY  
WESTERN AUSTRALIA



## FUNCTION PACKAGE

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# FROM THE FAMILY

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## *Welcome to our home.*

Chapel Farm Est. 1905 was a working farm for over 90 years. In 2000, we bought the bones of Chapel Farm. We built the venue in honour of the Swan Valley & its tumultuous religious history. In 2021, our family bought Jane Brook Estate & the vineyards from the Atkinson family. Paying homage to the past and present hard working families, we are pleased to announce the birth of Chapel Farm Estate.

There is a story behind nearly everything we have sourced to handcraft the two venues. 100 year old timbers salvaged from the old Midland railway workshops. Stone hand picked from Toodyay. 200 year old stained glass from an English Cathedral.

We don't boast perfection, we believe in hard work and dedication. This place has grown over the years. We believe in good food, utilising fresh and local produce. Most importantly, we feel that no matter what the occasion "Every meal should feel like home."

Our menu is designed to encompass the warmth felt in enjoying good food with friends and family. Complimented by wine from our vineyards, beers brewed in house, spirits purified in our still; Chapel Farm Estate is the ideal place for your event.

On behalf of our Chapel Farm family, we invite you, your friends and your family to celebrate with us. We welcome you into our home.

*Darren & the Chapel Farm Estate family.*

# BEVERAGES

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*Beverages are available via our range of premium free flow packages or on a consumption basis.*

From our heart and home in the Swan Valley, we are thrilled to now offer a range of Chapel Farm brewed beers, premium wines from grapes picked from our own vine-yards, and spirits distilled in our impressive 300-litre copper still.

Our signature and classic cocktail menu is designed to showcase premium ingredients and take advantage of our collection of over 500 spirits.

We offer a large selection of home-grown, local and international Wines, Spirits, Beers, and Ciders.

All beverage packages include tea, coffee, and non alcoholic options throughout the duration of your free flow schedule. Beverages not included in your free flow beverage package or bar tab remain available for guests to purchase.

Chapel Farm Estate is a responsible provider of alcohol, and, as such, staff reserve the right to refuse alcohol service to patrons (including private function guests) at their discretion. Both our venues are fully licensed from 10:00am until 12:00am. BYO is not permitted.

A minimum four hour beverage package is required for all adult guests, commencing from the reception start time. Packages can then be extended per hour.

## **ADDITIONAL EXTRAS**

### **Bubbles For Toasting**

Sparkling Wine | from \$8 per person

### **Sparkling Gold Champagne Tower**

Including Sabre hire | from \$13 per person

### **Minor Drink Package (18 and under)**

Free flow for event duration | \$22 per person.

# BEVERAGE PACKAGES



## FLAME TREE PACKAGE \$

4 hour free flow | \$44 per person  
Additional hours | \$12 per person

### Estate Temple Range

Red, White, Rose, Moscato, Chardonnay, Sparkling White & Sparkling Rose

### On Tap

Holy Goat Lager, Golden Child Mid Summer Ale & 1 Boutique Beer on tap



## EUCALYPTUS PACKAGE \$\$

4 hour free flow | \$50 per person  
Additional hours | \$12.50 per person

### Estate Temple Range

Red, White, Rose, Moscato, Chardonnay, Sparkling White & Sparkling Rose

### On Tap

8 Boutique Beers on tap

### Bottled

All Beers and Ciders \$9 & below



## WHITE MYRTLE PACKAGE \$\$\$

4 hour free flow | \$58 per person  
Additional hours | \$14.50 per person

### All Wines by the glass

All Bubbles by the glass \$11 & below

10 Boutique Beers on tap

All Beers by the bottle \$11 & below

All Ciders by the bottle \$11 & below



## SUGAR GUM PACKAGE \$\$\$\$

4 hour free flow | \$72 per person  
Additional hours | \$18 per person

### All Spirits \$12 & below (excluding shots)

All Wines by the glass

All Bubbles by the glass

All Boutique Beers on tap

All Beers by the bottle

All Ciders by the bottle

### NON-ALCOHOLIC DRINKS PACKAGE AVAILABLE

4 hour free flow | \$30 per person

Additional hours | \$8 per person

Soft drink, fruit juice, choice of 2 x mocktails jugs, tea & coffee

# CATERING

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*We provide bloody good food for you and your guests to indulge in.*

Our menu selections are designed to evoke the warmth of enjoying good food with friends and family. Everything tastes so much better when you know and appreciate the hard work, patience, and care that went into creating it.

Our main focus is fresh local produce. For that reason we update our menu selection to showcase what is in season. Please ask our events coordinator to view our current menu.

Chapel Farm Estate is aware that some of your guests may have specific dietary requirements. Not to worry, we've got you covered! All we ask, is that 10 days prior to your event date, all dietary information is confirmed. We can then ensure that alternate meals are provided, to suit each guests requirements.

While every effort is made to provide the advertised meal options for your event, menus are subject to change based on seasonality and unforeseen circumstances. Should this be the case the substituted item will be replaced by an item of greater value at no additional charge.

For more information regarding additions and menu substitutions please ask our events team to view our current seasonal menu selection.

## **ADDITIONAL EXTRAS**

**Please refer to our Seasonal Menu for Additional Extra's.**

# CASUAL EVENTS

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## GRAZING

**\*Minimum 20 guests**

Served to your area | From \$25 per person

### OUR SPREAD

A substantial range of high-quality, locally sourced produce consisting of savoury baked canapes, premium cheese, cold meats, nuts, antipasti items, dried and fresh fruit and assorted dips.



## THE RELAXED EVENT

**\* Minimum 50 guests**

Served Canape style | From \$82 per person

### TO BEGIN

Grazing Table; A table laden with cured meats, cheeses, fruit, dips & bread.

### THE MAIN EVENT

Your selection of 8 canapes from our seasonal menu, followed by wood fired pizzas.



## CHEF'S SELECTION

**\*Minimum 20 guests**

Served Canape Style | From \$50 per person.

Let our Chef designs your menu for you.

Turkish Bread & Dips  
Chef's selection of 6 canapes  
Chef's selection of woodfired pizzas



## FEED ME

**\*Minimum 20 guests**

**Option 1:** Served Canape Style | From \$30 per person.

Select 6 canapes from our Seasonal Menu.

**Add Pizzas: \$8pp**

**Option 2:** Share Plates | From \$40 per person.

Select 6 types of share plates and/or pizzas from our menu at The Tap.

## CHRISTMAS FEAST

**\*Minimum 40 guests. Available for December. Please refer to the Seasonal Menu.**

# SOMETHING MORE TRADITIONAL



## THE BBQ

**\*Minimum 40 guests**

Served buffet style | From \$48 per person

### TO BEGIN

House bread, dips, olive oil, balsamic.

### THE MAIN EVENT

Scotch fillet, charred chicken, sausages, blistered corn, garden salad, potato salad, crusty bread.



## THE BANQUET

**\*Minimum 50 guests.**

All served to your table | From \$76 per person

### TO BEGIN

Cured meats, house bread, olives, olive oil.

### THE MAIN

Your choice of two mains and one salad served with a selection of side dishes.



## THE FEAST

**\*Minimum 65 guests**

Served Buffet Style | From \$86 per person

### TO BEGIN

Grazing Table

Laden with cured meats, cheeses, fruit, dips & bread.

### THE MAIN EVENT

Your selection of three main and three side options from our seasonal feast menu.

## THE MAIN EVENT

**\*Minimum 80 guests.**

Alternate drop | From \$104 per person

### TO BEGIN

Your selection of two canapes from our seasonal canape menu.

### THE MAIN EVENT

Cured meats house bread, olives, olive oil.

Your selection of two main course options from our seasonal set menu.

### TO INDULGE

Selection of Cheese & sliced fruit.



# YOUR EVENT

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## *Planning your event with us.*

Our Function Coordinators have the passion and experience to assist you in tailoring your area for a stress-free event that is entirely unique.

We help you in creating your event by providing you with a few tips along the way. When you choose to hold your event here, we offer continued support.

We work with you to provide you with a schedule of events from your arrival at the venue along with ensuring your event is what you envisioned.

Included in all events is the complimentary use of Chapel Farm Estates current;

- Cutlery
- Crockery
- Glassware
- Our raw metal chairs
- Staff to service your event
- Use of the hired area for photography

Relaxed and casual events include the use of our current event cocktail furniture or our marri tables for a more formal event.

Please ask our events coordinator to view our current list of included items, upgrades and additional hire items. Please note complimentary items are dependent on limits and availability. To avoid disappointment please ensure you discuss your preferred set up with our Function Coordinator when booking your event.

Supply of furniture by outside vendors may incur a fee, for access prior and post event and the removal/storage of our venues items. Please ensure you check with our events team prior to booking through a an outside vendor or hire company.

# CHAPEL FARM



## THE COURTYARD

**Area hire & minimum spend fee may apply subject to peak & non-periods. Please contact us in regards to this. Food & beverage package required for all guests.**

Our main semi-enclosed event space is undercover and protected from the elements, while overlooking the lake and waterfall area. The Courtyard is built from salvaged materials collected from the local area. Suitable for large events, this area comprises of a dance floor and private toilets.

Maximum capacity = 150 guests seated, 200 standing. Please refer to the terms & conditions section for minimum spend requirements to hire this area.

**Area Hire: \$500 for 4 hours.**



## THE LAKE

**Can only be hired with the Courtyard.**

Our private event space overlooks the lake, waterfall and farmland that spreads behind Chapel Farm. Suitable for large casual events.

Maximum standing capacity = 250 guests.

**Area Hire: \$500 for 4 hours.**



## THE WATERFALL

**Area hire fee may apply for exclusive hire.**

A private, multi-level area shaded by surrounding flame trees. Complimented by lush gardens and a gentle waterfall flowing into our creek and lake. Combine both areas, or use either area with access to the courtyard's bar. Please note the lower area has limited wheelchair access. Suitable for BBQ, Grazing, Feed Me & Relaxed Event & Chef's Selection packages only.

Upper Waterfall - Maximum capacity = 20 guests seated, 40 standing. Minimum of 20 guests required to hire this area.

Lower Waterfall - Maximum capacity = 30 guests seated, 60 standing. Minimum of 25 guests required to hire this area.

**Area Hire: \$150 each or \$300 entire area for 4 hours.**



## THE CELLAR

**Area hire fee may apply for exclusive hire.**

Protected from all the elements this indoor area has a warm and cozy feel. With round booths and stained glass this is an intimate location for any event. Suitable for Grazing, Feed Me & Chef's Selection packages only.

Maximum capacity - 32 guests seated, 40 standing. Minimum of 20 guests required to hire this area.

**Area Hire: \$200 for 4 hours.**

**Specific areas may be requested dependent on availability and group size. Requests for an area must meet the minimum number of guests that an area can host. To lock in a particular area, an Area Hire fee may apply. To avoid area hire, bookings of less than 30 guests can be allocated an area of the venue closer to the date of their booking subject to weather and other bookings. Please contact us to discuss area hire suited to your event.**

# THE TAP AT CHAPEL FARM

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## THE PAVILION

**Area hire fee may apply for exclusive hire.**

The Pavilion is part of The Tap.

The Farm's newest hire space, overlooking the pastures, and Perth hills, the Pavilion is suitable for both casual & seated events. Furniture can be moved to suit your requirements for either a standing or seated events.

Suitable for all food packages.

Maximum capacity - 80 guests seated, 150 standing. Minimum of 50 guests required to hire this area.

**Area Hire: \$400 for 4 hours.**



## THE LIVING WALL

**Area hire fee may apply for exclusive hire.**

The Living Wall is part of The Tap.

A casual accessible outdoor, two-level paved setting; shaded by our living wall a 5 metre high garden built from railway sleepers and wheelbarrows. Furniture is fixed in this area. Suitable for relaxed or canape style events.

Suitable for Grazing, Feed Me & Relaxed Event & Chef's Selection packages only.

Maximum standing capacity = 50 guests. Casual seating for 30 guests. Minimum of 30 guests required to hire this area.

**Area Hire: \$200 for 4 hours.**



## THE TANK

**Area hire fee may apply for exclusive hire.**

The Tank is part of The Tap.

Situated next to the outdoor bar, this paved area is a blank canvas for what your event requires. Furniture can be moved to suit your requirements for either a standing or seated events. This area includes access to our veranda bar.

Suitable for BBQ, Grazing, Feed Me & Relaxed Event & Chef's Selection packages only.

Maximum capacity - 30 guests seated, 50 standing. Minimum of 25 guests required to hire this area.

**Area Hire: \$300 for 4 hours.**

# ESTATE AT CHAPEL FARM

Estate at Chapel Farm is made up of the below areas and opens for large Functions only. Minimum spends apply to hire this venue. Please refer to the Terms & Conditions in this guide.



## THE CHURCH BARN

Built using salvaged, collected and procured materials including stained glass windows from the 1800's. Home to our Brewery, Distillery and our Winery showcasing premium West Australian produce.

Maximum seating capacity = 300 guests.

Refer to Terms & conditions in this guide for minimum spend required for hire of Estate at Chapel Farm.

Area Hire: \$1000

## JANE BROOK DECK

Overlooking our whimsical vineyards and just a stones throw away from the brook running through the centre of our property; the elevated deck is wheelchair accessible, and provides a shaded location to celebrate any occasion.

Refer to Terms & conditions in this guide for minimum spend required for hire of Estate at Chapel Farm.



## VIGNACOURT GARDENS

Vignacourt – or 'place of the vines'. Our Estate was one of the first WA growers to pack table grapes in sawdust and send them to London by ship. The first vines were planted in the early 1900's. The property's original name, before Jane Brook Estate was Vignacourt vineyard. Our garden among the vines provide a refreshing and relaxing location with a provincial feel.

Refer to Terms & conditions in this guide for minimum spend required for hire of Estate at Chapel Farm.



## BACK BLOCK BALCONY

A private semi enclosed area with incredible views over the back block vineyards. This private escape at the estate is suitable for intimate occasions. take advantage of the beautiful scenery while being protected from the elements.

Refer to Terms & conditions in this guide for minimum spend required for hire of Estate at Chapel Farm.

# EXTRA'S

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## HOLY ROLLY ICECREAM

Made by pouring our home made icecream base onto a cold plate, Holy Rolly Icecream will have every guest, no matter their age joining the queue for a sweet treat.

The beauty is in the end result. It tastes exactly how you, the consumer, wants it to. You create the Rolled Ice Cream you want to eat. Do you want it filled with chocolate? Oreo? Cookie crumble? Maltesers? Berries? Then you can definitely have that, freshly made in front of your eyes in 5 minutes.

Holy Rolly Icecream can be set up at either Chapel Farm, or Estate at Chapel Farm.

It's fun. It's decadent and it's available for hire for \$500 for 2 hours for unlimited scoops, and an additional \$100 per hour thereafter.

## THE ESTATE'S IN HOUSE PHOTO BOOTH

Our confessional photo booth is a must have at your function to bring an element of excitement to your special day.

Have fun, get everyone involved and create special memories with the two instant print outs of every 4 picture set, download the GIF immediately to your phone or email and receive a full file of all of the images and GIFS created after your event.

The confessional photo booth is located at The Estate at Chapel Farm and is available to hire from us at a rate of \$650 for 4 hours.

This price includes the photo paper, props and a personalised message on the bottom of the photo.

Extended hours available for an additional charge.



# LOUNGE SETS

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## OUR 4 LOUNGE SETS FOR HIRE

Our vintage velvet lounge sets; Damask, Lady in Red, Chai Latte and French Rose. Each setting is made up of a three seater lounge and 2-4 single arm chairs.

Our Damask lounge set has an elegant magenta fabric, our Lady in Red comes in a deep red, Chai Latte is soft cream and French Rose a soft rosy colour. Each set has a detailed buttoned back adding to their beauty.

These lounges are perfect for a sophisticated cocktail hour. Available to hire from us at a rate of \$300 for the day.

To hire one of our lounge sets please talk to your wedding coordinator or email us at [weddings@chapelfarm.com.au](mailto:weddings@chapelfarm.com.au)

# ACCOMMODATION

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*Stay with us on the Farm.*

Chapel Farm Getaways is situated in the centre of our 20.5 acre property. Nestled between both venues the Getaways offers an escape for both before and after your event. There is the jockeys house turned bush shack, this a fully self contained unit that sleeps up to 6 guests. Once horse stables have been transformed into six individually themed units each designed for two guests. All accommodation has a private bathroom, lounge, smart TV, a bar fridge along with coffee and tea making. All accommodation guests have access to our pool and BBQ facilities however access to outdoor facilities is limited in off peak season.

Due to the high demand for our accommodation we recommend you book as soon as possible to avoid disappointment. Regrettably, staying with us on the farm may not be possible for your event based on limited availability and prior bookings.

For more information, rates, availability or to book all accommodation please email [stay@chapelfarm.com.au](mailto:stay@chapelfarm.com.au)

## **ACCOMMODATION**

### **CHAPEL FARM GETAWAYS -**

#### **BUSH SHACK (SELF CONTAINED UNIT)**

#### **THE STABLES PRIVATE UNIT | MAX TWO GUESTS**

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### **THE ESTATE -**

#### **VIGNACOURT VILLA**

#### **JANE BROOK ESTATE POOL VILLA**

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**Please visit [www.chapelfarm.com.au](http://www.chapelfarm.com.au) for rates and further information.**

# VENDORS

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It can be difficult and often overwhelming when it comes to booking vendors and suppliers. We have provided you with a few of our personal favourite, go to people in the industry.

Our functions team will provide you with the relevant material to assist everyone in ensuring all vendors and suppliers have the correct information and all parties are informed of requirements of our venue. This is for your own peace of mind and to ensure your event runs as smooth as possible.

Approval of live entertainment is **strictly** based on application only. Please contact our functions team prior booking bands/live entertainment to avoid disappointment.

Our preferred vendors are supplied complimentary catering and non alcoholic beverages. All other vendors/suppliers attending your function that are not listed below are charged a flat rate of \$50 per person for a main meal and free flow non-alcoholic beverages valid for the duration of the entire event.



## **Off the Wall Promotions** DJ, Mc, Live Music & more!

[www.offthewallpromotions.com.au](http://www.offthewallpromotions.com.au)



## **Spoilt Photo Booths**

**Photo Booth Supplier**

[spoiltphotoboos.com.au](http://spoiltphotoboos.com.au)



## **Affair with Flair**

**Florist, Decorator & Stylist**

[www.affairwithflair.com.au](http://www.affairwithflair.com.au)



## **Phillip Clair Entertainment**

**DJ & MC**

✉ [djphil@inet.net.au](mailto:djphil@inet.net.au)





*“Life is what you celebrate.  
All of it. Even its end.”  
- Joanne Harris*

# FINER DETAILS

## Terms & Conditions

### 1. CASUAL EVENTS

All bookings over 20 guests require a Function food package. A casual event refers to groups of 20 people and above, such as birthdays, baby showers, anniversaries, engagement parties and other similar celebrations where the organiser is looking for a more relaxed event.

Specific areas may be requested dependent on availability and group size. Requests for an area must meet the minimum number of guests that an area can host. To lock in a particular area, an Area Hire fee may apply. To avoid area hire, bookings of less than 30 guests can be allocated an area of the venue closer to the date of their booking subject to weather and other bookings.

Minimum spend applies for Courtyard hire, and hire of any area located at Estate at Chapel Farm (The Church Barn, Jane Brook Deck, Vignacourt Gardens, Back Block Balcony). Please refer to section 3. The venues may be hired exclusively, please see section 2.

Chapel Farm Estate recommends you contact your Function Coordinator to discuss possible options should the weather be inclement or unpredictable. Chapel Farm Estate cannot guarantee undercover or an alternate location for events booked outside. Please note if you are booking an outdoor environment for your function, whilst every endeavour has been made to have tables in the shade or undercover, there may be occasions when guests are sitting in full sun or exposed to elements. As an outdoor venue, the elements are unavoidable.

A deposit is required to secure your booking. Details and dietary requirements for the event must be finalised 14 days prior to the date.

### 2. EXCLUSIVE VENUE HIRE

Exclusive Venue hire must meet minimum spend requirements detailed in section 3. Exclusive area hire charges (if applicable) are inclusive of service staff, set-up (as discussed with your Function Coordinator) and pack down of your event; current glassware, cutlery and crockery. Events booked in outdoor areas go ahead rain, hail or shine.

Exclusive Venue Hire fees are as follows:

#### ESTATE AT CHAPEL FARM

The Church Barn, Jane Brook Deck, Vignacourt Gardens.  
(229 Toodyay Road, Middle Swan, Western Australia)

Exclusive Area/Venue Hire fees are as follows:

Friday | \$1,800  
Saturday | \$2,200  
Sunday | \$1,900  
Mid week | \$1,500  
New Years Eve | \$4,000  
Public holidays | \$3,000

#### CHAPEL FARM

The Courtyard, Lake, Waterfall Area, Chapel and Presbytery  
(231 Toodyay Road, Middle Swan, Western Australia)

Exclusive Area/Venue Hire fees are as follows:

Evening hire | 4:00pm - 12:00am (midnight)  
Friday | \$1,200  
Saturday | \$1,500  
Sunday | \$1,200  
Mid week | \$1,000  
New Years Eve | \$3,000  
Public holidays | \$2,000

### 3. MINIMUM SPEND (APPLICABLE TO EXCLUSIVE VENUE HIRE OF CHAPEL FARM, ESTATE AT CHAPEL FARM, OR THE COURTYARD)

The required minimum spend applies to food and beverage only and must include one catering package and one beverage package. If the full amount is not utilized at the conclusion of your event, the remainder will be forfeited. Accommodation, venue hire and other item hire is not included in the minimum spend.

#### ESTATE AT CHAPEL FARM

The Church Barn, Jane Brook Deck, Vignacourt Gardens  
(229 Toodyay Road, Middle Swan, Western Australia)

Peak season (September - May, excluding Fridays & Saturdays in December)

Friday | \$12,000  
Saturday | \$14,000  
Sunday | \$13,000  
New Years Eve | \$18,000

Off peak season (June - August)

Friday | \$7,500  
Saturday | \$9,500  
Sunday | \$8,500

Public holidays

All public holidays | \$14,000

Please note a 20% surcharge will apply to the total cost of your function.

All year (Monday - Thursday)

MID WEEK | \$7,000

24th November through to 24th December

Friday | \$20,000  
Saturday | \$22,000

#### CHAPEL FARM

The Courtyard, Lake, Waterfall Area, Chapel and Presbytery  
(231 Toodyay Road, Middle Swan, Western Australia)

Peak season (September - May, excluding Fridays & Saturdays in December)

Friday | \$10,000  
Saturday | \$12,500  
Sunday | \$11,000  
New Years Eve | \$15,000

Off peak season (June - August)

Friday | \$6,500  
Saturday | \$8,000  
Sunday | \$7,500

Public holidays

All public holidays | \$12,500

Please note a 20% surcharge will apply to the total cost of your function.

All year (Monday - Thursday)

MID WEEK | \$6,000

24th November through to 24th December

Friday | \$15,000  
Saturday | \$17,000

# FINER DETAILS

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## Terms & Conditions

### 4. BOOKING & PAYMENT

Tentative bookings at your preferred venue will be held for 7 days. The booking will be automatically cancelled unless a deposit has been made to secure your date or extend the tentative booking.

For Area Hire bookings, a **non-refundable** deposit of the venue hire for your chosen day must be paid/submitted with a signed agreement before Chapel Farm Estate will officially confirm the booking.

For bookings without a hired area, a \$200 non-refundable deposit of the venue hire for your chosen day must be paid/submitted with a signed agreement before Chapel Farm Estate will officially confirm the booking.

### EXCLUSIVE VENUE HIRE BOOKINGS

To secure your date and venue, a **non-refundable** deposit of the venue hire for your chosen day must be paid/submitted with a signed agreement before Chapel Farm Estate will officially confirm the booking.

The following is a required non-refundable milestone payment plan for your function;

50% of your minimum spend is required to be paid no later than 12 months prior to your function date.

75% of your minimum spend is required to be paid no later than 6 months prior to your function date.

100% of your minimum spend is required to be paid no later than 3 months prior to your function date.

A final payment will include all money owing above the minimum spend and is based on all final arrangements made with the Function Coordinator. All details are to be finalised 14 days prior to your function date, this includes final numbers and dietary requirements. Should guest numbers be reduced on the day, you will be charged the fee as confirmed 14 days prior. Additional fees will apply for increased guest numbers requested within 14 days of your function date.

This final payment is due 10 working days prior to the function date. Master Card & Visa Cards are accepted for payments and incur a 2.2% processing fee. Regrettably, American Express and Diners Club cards are not accepted.

Event will proceed rain, hail or shine. No rainchecks.

### EXCLUSIVE AREA HIRE BOOKINGS

To secure your date and area, a non-refundable deposit of the area hire, or if area hire is waived, the amount equivalent to your area hire for your chosen day must be paid/submitted with a signed agreement before Chapel Farm Estate will officially confirm the booking. By submitting the deposit you are agreeing to the terms and conditions form provided to you.

All details are to be finalised 14 days prior to your function date, this includes final numbers and dietary requirements. Should guest numbers be reduced on the day, you will be charged the fee as confirmed 14 days prior. Additional fees will apply for increased guest numbers requested within 14 days of your function date.

This final payment is due 10 working days prior to the function date. Master Card & Visa Cards are accepted for payments and incur a 2.2% processing fee. Regrettably, American Express and Diners Club cards are not accepted.

Chapel Farm Estate reserves the right to change location of event without notice to another suitable location within the property after the 4 hour event package, private service and reserved area cease unless an extension is arranged prior.

Event will proceed rain, hail or shine. No rainchecks.

### 5. BOND & LIABILITY

The Organiser will be financially responsible for any damage to the property, function room facilities, equipment, fittings or surrounds caused by guests (including vendors) to Chapel Farm Estate.

A credit card authorisation form is required to be completed upon booking for security of the property & equipment, or where required, a disposal fee for any personal belongings not collected within 24 hours after your event.

Chapel Farm Estate is always extremely careful when looking after patrons and their belongings, however the Company accepts no responsibility for the damage or loss of merchandise on our premises prior to, during or after your function. Chapel Farm Estate recommends organisers arrange insurance independently.

### 6. PRICING AND QUOTATIONS

Prices and menus are current and accurate at the time of provision. Please note all prices are subject to change without notice due to market variations. Our menus change seasonally with current trends. Our function package is also reviewed and updated annually. All prices are inclusive of GST. Chapel Farm Estate aims to inform and discuss any significant changes with you within a reasonable time frame. Our pricing is based on bar service for beverages. Should table service be required additional fees will apply.

### 7. POSTPONING YOUR EVENT

In some circumstances organisers may choose to postpone their event to a later date due to personal choices/reasons.

For **Exclusive Venue Hire**, an additional \$1000 will be required to secure your new date. This along with your initial deposit/ milestone payments will be subtracted from your final invoice.

For **Exclusive Area Hire**, an additional cost of the value of the area you have hired will be required to secure your new date. This along with your initial deposit/ milestone payments will be subtracted from your final invoice.

A change of date is up to the discretion of Chapel Farm Estate and will be dealt with on an individual basis.

### 8. CANCELLING YOUR EVENT

All cancellations must be received in writing to Chapel Farm Estate. Please ensure you have received confirmation of your cancellation via email. All deposit/s and milestone payments are strictly **non-refundable** and the Organisers will not be entitled to any refund of the deposit/s or milestone payments.

## 9. ACCOMMODATION

Due to the high demand for our accommodation we recommend you book as soon as possible to avoid disappointment. Regrettably, staying with us on the farm may not be possible for your event based on limited availability and prior bookings.

For more information, availability or to book all accommodation please contact [stay@chapelfarm.com.au](mailto:stay@chapelfarm.com.au)

## 10. LIVE MUSIC AND ENTERTAINMENT

Approval of live entertainment is based on application. Please contact the Function Coordinator via email before booking any bands or live entertainment to avoid disappointment. Bands are generally not allowed at Chapel Farm but more flexible at Estate at Chapel Farm. If approved, all live entertainment vendors are required to complete a compliance form to ensure understanding of relevant requirements and restrictions at Chapel Farm Estate. This includes performance location, set-up and noise levels (i.e. bass, microphones). The compliance form must be submitted no later than 21 days prior to your Event.

Please note all live entertainment must finish by 12:00am. If your supplied entertainment vendor (e.g. DJ, band) does not strictly adhere to the direction and compliance agreements of Chapel Farm Estate and its management, entertainment will be replaced with our house music. Failure to comply with agreed terms will result in the event being terminated and the guests will be required to leave.

## 11. DECOR

Chapel Farm Estate will assist in setting up your supplied decorations free of charge, however please provide your Function Coordinator with clear detailed instructions and photographs. Decoration set-up requiring significant time and/or skill (e.g. require to be hung or assembled) attract a fee of \$75.00 per hour, which will be added to your final invoice after the first half an hour. Name tags or specific items must be separated into tables and price tags/stickers must be removed from all decorations prior to drop-off. Batteries must be installed and additional batteries must be supplied if required. Candles must be of high quality and used in conjunction with a candle jar/holder/base. Nothing is to be nailed, screwed, stapled or adhered to any wall, door or surface of the venue. Confetti, glitter, party poppers, synthetic flower petals, colored streamers and rice are not permitted anywhere within the buildings or grounds. Natural flower petals dried/fresh and leaves are accepted. Unless prior arrangements have been made, any decorative items left behind by the organizer or relatives must be collected within 24 hours. Chapel Farm Estate will not be held liable for items left post-event and reserves the right to charge a disposal fee.

## 12. CAKEAGE

Desserts supplied by the organiser or an outside vendor will incur a cakeage fee of \$1 per person. This fee includes storage, napkins, crockery, cutlery and service of the supplied desserts.

## 13. VENDORS AND SUPPLIERS

Early access to the venue is at the discretion of the Chapel Farm Estate please liaise with your events Coordinator. This applies to suppliers, organizers or relatives for the setup of any event items. At this time, set up of the area will be incomplete and detailing is always scheduled for the day of the event. Chapel Farm Estate must be advised of all additional equipment and/or items hired via external vendors/suppliers. All Items being delivered on behalf of the Organizer must be boxed and labelled with the function name clearly marked. Drop-off/Pick-up times must be arranged with the Chapel Farm Estate Function Coordinator. Although all efforts are taken, Chapel Farm Estate cannot take responsibility for lost or damaged goods. Items supplied by external hire companies must be picked up between 9:00am and 10:45am the day after your event. Any items left behind by suppliers/vendors/guests will be disposed of after 7 days. Chapel Farm Estate will not be held liable for items left post event and reserves the right to charge a disposal fee

## 14. BEVERAGE CONDITIONS

All beverage menus and items are subject to availability and subject to change. While we endeavor to provide the advertised beverage options on the day of the event, menus cannot be guaranteed due to seasonal, yearly changes or unforeseen circumstances. Guests will be served the selection of drinks chosen by the Organizer. The Organizer will be responsible for payment of all these beverages. The Organizer is not permitted to supply their own beverages, as this is an infringement of venue licensing regulations. Gifts of alcohol presented must remain sealed whilst on the premises; including purchased items supplied by Chapel Farm Estate. Beverages are available on a set package or consumption basis.

All wines are subject to vintage availability. Chapel Farm Estate reserves the right to amend beverage selections.

## 15. CATERING & DIETARY REQUIREMENTS

Dietary requirements must be confirmed 14 days prior to your event. Following this period, alternate meal options requested by/for guests (i.e. differing from the final confirmation), will incur a charge equivalent to the full catering fee for an additional guest. This is to cover the loss and wastage of food and the alternate meal provided. All catering menus and items are subject to availability and subject to change. While every effort is made to provide the advertised meal options on the day of the event, menus cannot be guaranteed due to seasonal, yearly changes or unforeseen circumstances.



**CHAPEL  
FARM**

ESTATE  
EST. 1905  
SWAN VALLEY  
WESTERN AUSTRALIA

## CHAPEL FARM ESTATE

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