



BLACK

KITE

COMMUNE

EVENTS

Located in the heart of Melbourne CBD, 30 Russell Place is the perfect space for any gathering or celebration.

A chic, light filled and multifaceted venue with a spacious open plan, a mezzanine level and a licensed, heated and undercover outdoor area.

Ideal for cocktail style events; Birthdays, corporate functions, Engagements, Weddings. With an expert team at the helm, we also offer liquor & cocktail making masterclasses.

The space can accommodate private parties from 20 up to 100 guests.

We are fully licensed, and have the rare option to run events any day of the week, from 9am til 4pm.

We specialise in unique Australian produce, wine and liquors and have one of the largest Australian Whisky offerings in Victoria.

For all event enquiries please contact our events team

bookings@blackkitecommune.com



FOOD

Canapes

Fresh heirloom carrots, honey roasted carrot hummus, carrot top salsa verde & crispy carrot chips GF, V \$3.50

Wild venison carpaccio on lavosh, pickled beets, ash salt, fraiche \$4

Saltbush fried crocodile bites, peach & mango hot sauce \$4

Wild Boar croquette, tarragon mayo, fresh green apple \$5

Duck Prosciutto on gnocco fritto \$5

Wallaby pie, bush tomato relish \$6.5

Canapes for after

Housemade Chocolate truffles (minimum 15) GF, V \$5.5

Pyengana Mature cheddar & Native fruit paste on Buckwheat lavosh V, (GF avail) \$4.5

More substantial

BKC venison & beef slider, pyengana cheddar, bread & butter pickles (GF avail) \$8.5

Mushroom & Feta slider, pyengana cheddar, slaw, tomato relish V, (GF avail) \$7.5

Salt & Pepper Calamari, chips, tartare \$7.5

For sharing

Hand cut chips w. 'Midnight' mayonnaise GF, V \$12

Charcuterie - Chef's selections of cured meats served with, Dijon, onion jam, cornichons, mixed olives & sourdough (GF avail) \$95

Cheese - Selection of 3 Australian cheeses, native fruit paste, sourdough, crackers & seasonal fruit V, (Gf avail) \$95

BEVERAGE

Classic Drinks Package

\$60 pp for 3 hours
\$15 pp for each additional hour
One sparkling wine
One white wine
One red wine
One beer

Premium drinks package

\$80 pp for 3 hours
\$20 pp for each additional hour
One sparkling wine
Two white wine
Two red wines
One rose
Two beers
House spirits

Bar on consumption

You pay for exactly what is consumed.
Simply name the tab amount and we'll add drinks as they're ordered. You may select what's available to guests, we can collaborate to create the perfect selection for your group and budget.

Cocktail Add on

We can serve a round of cocktails and/or Mocktails at any time, or for a time duration of your choice.
Priced per cocktail, must be pre-arranged.
Select up to 3 cocktails of your choice from our list.

eg.

Welcome cocktails, one per person

OR

Welcome cocktails for a duration of one hour

OR

'Cocktail Hour' at an hour of your choosing

Champagne Add on

Champagne taste? We can add champagne by the glass to any package.
\$25 pp for 3 hours, \$15 pp for each additional hour Must be pre-ordered.

Champagne Tower

Want an unforgettable moment for your celebration? Let us pour you a Champagne tower to mark any occasion. Enquire within!

TERMS & CONDITIONS

Deposit

A deposit is required to confirm any booking. Tentative bookings will be held until another party enquires about the date. When that occurs, we'll get in touch to let you know. If you wish to proceed with the date, we'll require the full deposit within 48 hours.

Deposit Payment

Deposits may be paid via Credit card in person or over the phone, or via EFT. By paying a deposit you are agreeing to all terms and conditions laid out in this document.

Minimum Spend

We require a minimum spend for any event, to be agreed in writing. If your party's tab does not reach the agreed minimum spend during your event, the difference will be charged as a room hire fee, to make up the minimum spend. The minimum spend is not negotiable in any case, including change to expected guest numbers.

Prices and GST

All prices are inclusive of GST
Prices are subject to change

Events held on a public holiday will incur a 10% surcharge on all food and beverage items

Service Charge

A 5% service charge will be applied to the total bill for your event unless otherwise agreed.

Final Payment

Final payment (Less the deposit) for your event must be made 7 days prior to the event. If there are any additional charges on the night, they must be settled on premise, on the night, cash and most cards accepted.

Cancellations

All cancellations must be provided in writing via email to bookings@blackkitecommune.com You will receive a full refund of any monies paid if you cancel 21+ days notice
If you cancel within 14-21 days prior to your event, you will forfeit your deposit, but any other payments made will be refunded.
If you cancel within the 14 days prior to your event, you will forfeit your deposit and 25% of the minimum spend will be charged.
If you cancel within 7 days prior to your event, you will forfeit your deposit and 50% of the minimum spend will be charged.

Finalising your event details

Food and beverage selection and all dietary requirements + any other requests and requirements are to be finalised no later than 14 days prior to the event.

Failure to do so means your food and beverage selections or requests are not guaranteed to be met.

We understand guest numbers can fluctuate. We will take guest number changes up to 7 days before the event, provided it is not greater than +/- 10% of the confirmed amount.

No changes of any kind can be accepted within 7 days of the event.

Minors

We can allow children & guests under 18+ if accompanied and supervised by a parent at all times. guests under 18 must vacate the venue by 6pm on any day.

Dietary Requirements

We can cater for most dietary requirements, but all must be shared with our bookings team no later than 14 days prior to the event.

Function Duration

We can host events between the hours of 9am and 4pm any day of the week. Our regular Black Kite Commune venue & Bar service must resume at 4pm sharp.

Last drinks will be called 20 minutes prior to the event finish time to allow guests ample time to finish their drinks responsibly.

All guests will be required to vacate the venue at the event finish time. We recommend booking a venue to move onto, and we can help with some suggestions based on your party size & preferences. If 30 guests or less remain at 4pm, you may use our loft from 4pm. The entire downstairs area is for walk ins from 4pm every day.

Entertainment/Music

We assess Live music & entertainment requests on a case by case basis. Music and entertainment are only possible for fully private functions.

Decorations

All decorations need to be approved by our Events Manager no later than 7 days prior to the event. We don't allow helium balloons or glitter of any kind.

TERMS & CONDITIONS

Cakes

Birthday/Wedding cakes are the only item we allow to be brought in; one per event.

For a \$2 cakeage fee per person we can provide cake cutting, canape service and napkins.

We ask guests to provide their own cake stands/lighters/matches, candles and cutting knives, plus anything else you might need for the presentation and service of the cake.

No other food or beverage is permitted to be brought into our venue.

Bump in & out / access to the event space

Client or supplier access to Black Kite Commune can be available one hour before & must be prearranged.

Deliveries

All deliveries to Black Kite Commune must be agreed with your event manager prior to delivery and must be delivered to the venue during agreed upon times prior to 4pm on any day. Deliveries must be clearly labelled with your name, the event name and date of the event.

Left over items & Lost Property

Any items brought in for an event must be removed at the completion of the event. We unfortunately don't have the storage space to hold any belongings after 4pm.

While we will always aim to provide a safe & secure space for our guests, Black Kite Commune and it's staff accept no liability for damages or loss of items before, during or after an event.

Damages

You are responsible for any costs associated with any damage or loss incurred, to any part of the premises or any property or equipment in the venue which is caused by you or any of your guests or third parties engaged by you, before after or during your event. This includes any damage caused to the building, furniture or property including the cost of repair or replacement.

Responsible Service of Alcohol

By law, all staff at Black Kite Commune possess a Liquor Licensing accredited RSA and may refuse alcohol to a person or persons whom they believe to be intoxicated. Black Kite Commune reserves the right to ask anyone behaving in an irresponsible, disrespectful, aggressive or reckless manner to leave the premises.