

# Salon

# Abbotsford Convent.



## About

The Salon is a mid-sized venue with warm lighting, fireplaces, and original decorative stencilling and timber-work. Ideal for meetings and workshops, the Salon looks out onto the [Convent Courtyard](#) and into [Mural Hall](#).

The Salon's decorative frieze was hand-painted by the father of Sister Monica, reflecting the history of the Convent building. This room held a lot of significance for the Sisters because it was where they were allowed to receive visitors. Traditionally, the two large doors that open onto the courtyard were only for nuns and novices of the Good Shepherd Order. Guests would have entered through the front door of the Convent building while the Mural Hall provided private, back-of-house access.

## Facilities

The space is WIFI-enabled and heated. It features a white board and smart TV available for hire. Other facilities including tables, chairs, flipcharts and additional AV equipment is available to hire.

## Accessibility

The Salon is wheelchair accessible. Accessible and gendered toilets are available within close proximity to the venue. Gender-neutral toilets are available at other locations within the Abbotsford Convent Precinct.



## Key Features

- Fireplaces
- Decorative friezes

## Dimensions

- Space one: 8.8 x 6m
- Space two: 8.6 x 6.4m

# Salon: venue hire rates

Abbotsford  
Convent.

	Full day (8 hours)	Half day (4 hours)	7-day week
Standard	\$650	\$488	\$3250
Community/NFP	\$488	\$366	\$2438
Subsidised	\$325	\$244	\$1625

## Pricing

Subsidised rates are offered at the ACF's discretion on a case-by-case basis.

A non-negotiable cleaning fee will be added to each day of venue hire and is undertaken according to the use of the room.

The minimum hire period is four hours. Additional hours beyond this will default to a full day hire.

A 7-day week booking charges only for five days, providing two days free of charge.

Administrative fees may be added depending on the nature and complexity of the event.

Film and photography bookings attract an additional permit fee. Details can be found [here](#).

Prices do not include GST.

## Site visits

To arrange a site visit, first register the event by booking online.

Site visits are predominantly reserved for events that have received a formal quotation. As our venues are frequently occupied, site visits must be by appointment, and we cannot accept drop-ins.

## Staffing and equipment

Certain event types may require a compulsory Venue Supervisor fee for the duration of the hire period.

Front of house and additional support crew are available for minimum four-hour calls.

Basic furniture and AV equipment is available for hire, subject to availability.

# Salon: capacity and safety

## Abbotsford Convent.

Style	Capacity
Standing room only	98
Seated - boardroom style	28
Seated - theatre style	44
Seated - U-shape style	24

### Compliance, Production and Complex Events

The Abbotsford Convent has a methodology in place to ensure the safety of all staff, venue hirers, visitors and community members. Hirers with complex events are invited to lodge an application form [here](#) and may be required to submit an event proposal for evaluation. Appropriate production and compliance documentation may be requested, including but not limited to:

- Runsheet
- Production schedule
- Floorplans and site maps
- Risk assessment
- Proof of public liability insurance
- Waste management plan
- Liquor license

Administration and additional staffing fees may apply.

Complex events will require production meetings with our Venue Hire and Operations



### Caring for our venues

Abbotsford Convent is a unique heritage arts precinct with specific hiring conditions.

Hirers must not affix anything to the interior or exterior walls of the venues or buildings as our venues are heritage listed, aged, and very sensitive.

Naked flames and oil-based smoke machines are not permitted.

Confetti, rice and balloons are not permitted.

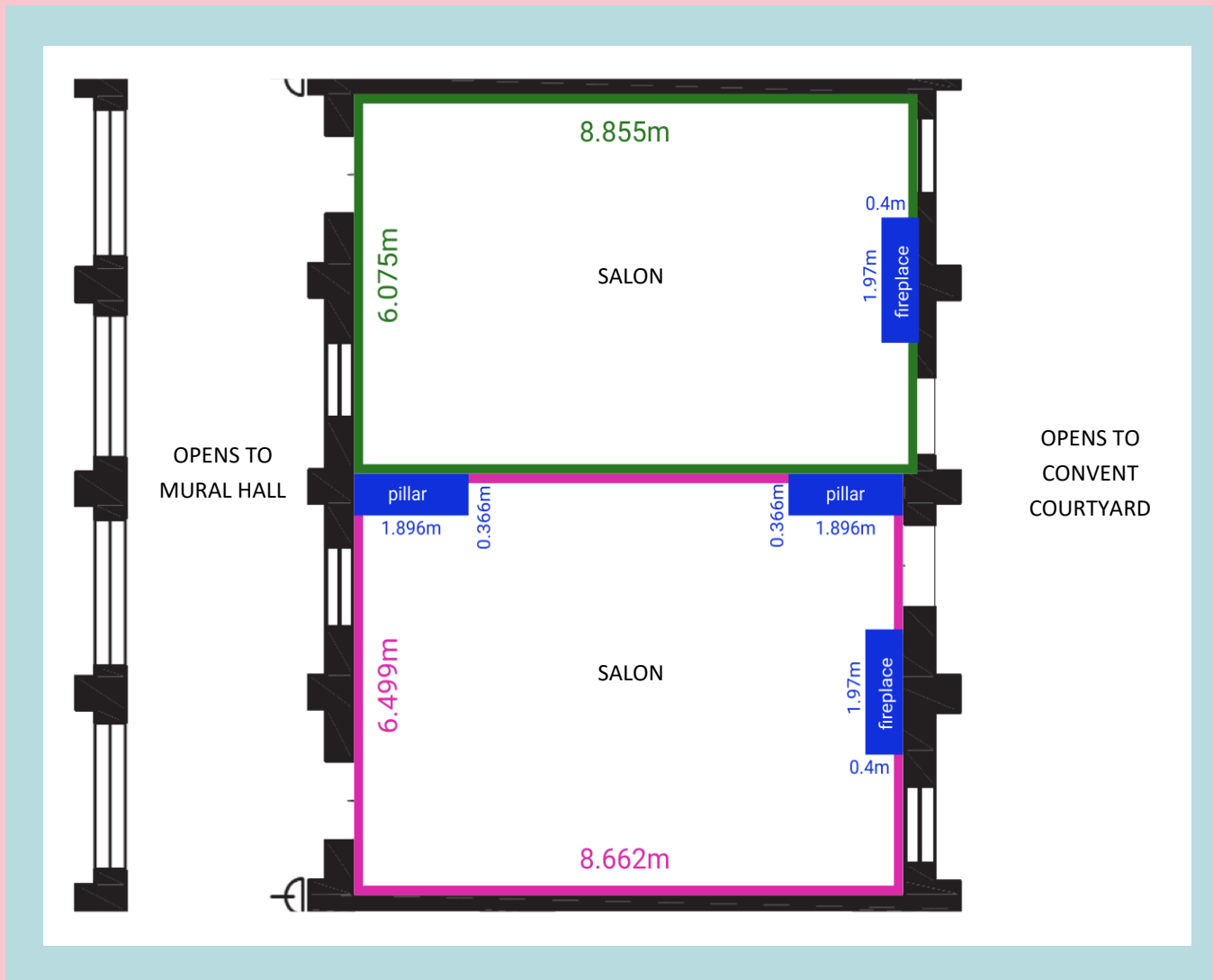
Electrical items, ranging from urns and kettles to amps and lighting, must be tested and tagged.

Overnight storage is not permitted unless the venue has been booked for this purpose.

You can find our full Conditions of Hire [here](#).

# Salon: floor plan

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U-Shape and Theatre style examples

