



THE
**BOWERY
LOCKSMITH**

FUNCTIONS & EVENTS PACK

203 SWAN ST, RICHMOND 3121

FOR ALL BOOKINGS OR ENQUIRIES PLEASE CONTACT:

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WWW.THEBOWERYLOCKSMITH.COM.AU

The Details

The Bowery Locksmith is an ideal place for birthdays, engagement parties, business meetings, or product launches. The space can fit 50 to 150 people. It is fully equipped with a 75" Plasma TV and sound system with microphone

Minimum Spends

For functions, we require the following minimum spends

Monday – Thursday	\$2000	DECEMBER	\$3000
Friday	\$4000		\$5000
Saturday	\$5000		\$6000
Sunday	\$3000		\$4000
New Years Eve			\$10000
Melbourne Cup Eve	\$4000		
Public Holidays	Variable		

Timing

Start time for the functions are flexible and decided by the function manager and function organiser.

Music

The Bowery locksmith is set up for you to plug in your iPod or you can organise a DJ to get your guests dancing. We have a state of the art DJ booth ready for your DJ to plug straight into. DJ's are required to bring their own decks and a 3 pin XLR. Please see our preferred suppliers list for DJ recommendations.

Cake

The Bowery Locksmith offers many options for dessert platters for your function. However, if you would like to bring in your own cake to serve as dessert, there is a charge of \$50.00 to have it sliced and plated for your guests.

Beverages

We offer a great range of beverage packages to suit any budget. You can select from one of the following packages or arrange a bar tab opened to everything or tailored to your requirements. We can also arrange cocktails for your guests on arrival.

Photo Booth

At The Bowery Locksmith we have an in built photo booth. You are welcome to hire this out for the duration of your function for \$500. This includes unlimited use throughout the function. All photos print out on the night and will also be transferred to a USB for you to keep.

Decorating

You are welcome to arrive 2 hours early or at a mutually agreed time to decorate the function room for your event. Please consult with your function coordinator regarding the specific decorations. We do require that all decorations are removed by completion of function.

Beverage Packages

The Bowery Locksmith offers the following packages for you to choose from, or you can have a bar tab and select from the list on the following page

STANDARD BEVERAGE PACKAGE

Habitat Sparkling	▪ 2 hours \$33 per person
Habitat Pinot Grigio	▪ 3 hours \$43 per person
Habitat Cabernet Merlot	▪ 4 hours \$56 per person
Premium Tap Beer - (Lager, Pale Ale, Cider)	
Cascade Premium Light Beer	
Soft Drink & Juices	

PREMIUM BEVERAGE PACKAGE

Prosecco	▪ 2 hours \$43 per person
Slip Knot Sauvignon Blanc	▪ 3 hours \$53 per person
St Julian Rosé	▪ 4 hours \$66 per person
Little Yering Pinot Noir	
Round Two Barossa Valley Shiraz	
Premium Tap Beer - (Lager, Pale Ale, Cider)	
Premium Bottled Beer (Peroni, Corona, Cascade Light)	
Soft drink & juices	

DELUXE BEVERAGE PACKAGE

Paul Louis Blanc de Blanc	▪ 2 hours \$ 53 per person
Mahi Sauvignon Blanc	▪ 3 hours \$ 63 per person
Howard Park 'Flint Rock' Chardonnay	▪ 4 hours \$ 73 per person
First Drop 'Mother Ruin' Cabernet Sauvignon	
Paxton MV Shiraz	
Premium Tap Beer – (Lager, Pale Ale, Cider)	
Premium Bottled Beer (Peroni, Corona, Cascade Light)	
Soft Drink & Juices	

Open Bar Beverage Prices

White	Per Glass
Habitat Pinot Grigio	\$8.00
Slip Knot Sauvignon Blanc	\$9.00
Mahi Sauvignon Blanc	\$9.50
Howard Park 'Flint Rock' Chardonnay	\$9.50

Sparkling	
Habitat Sparkling	\$8.00
Prosecco	\$9.00
Paul Louis Blanc de Blanc	\$9.50
Lana Sparkling Moscato	\$9.50
Mumm Cordon Rouge NV Champagne	\$14.00

Red	
Habitat Cabernet Merlot	\$8.00
Round Two Barossa Valley Shiraz	\$9.00
Little Yering Pinot Noir	\$9.00
St Julian Rosé	\$9.00
Howard Park Cabernet Sauvignon	\$9.50
Paxton MV Shiraz	\$9.50

On Tap	
Coburg Lager	\$6.50
Pentridge Pale Ale	\$7.00
Apple Cider	\$7.50
Soft Drink & Juices	\$3.50

Beer	
Cascade Light	\$9.00
Peroni	\$9.00
Corona	\$9.00

Spirits	
Basic <i>Johnny Walker Red, Smirnoff, Jim Beam, Gordon's, Bacardi, Southern, Kahlua, Captain Morgan, Bundaberg</i>	\$10.00
Premium - <i>Jameson, Grey Goose, Chivas Regal, Remy, Sailor Jerry, Hendricks, Bombay Sapphire, Wild Turkey</i>	\$12.00
Shots	\$12.00

Cocktails	
Espresso Martinis – Vodka, Kahlúa, Espresso Coffee, Sugar Syrup	
Cosmopolitan – Vodka, Triple Sec, Lime Juice, Cranberry Juice	
Aperol Spritz – Aperol, Soda Water, Orange Wedge, charged with Prosecco	
Casino Royal – Aperol, Chambord, Fresh Lime Juice, topped with sparkling wine	
▪ 25 for \$300 (\$12 each)	
▪ 50 for \$550 (\$11 each)	
▪ 100 for \$1000 (\$10 each)	



THE BOWERY LOCKSMITH MENU

Something Small \$4 per piece (minimum order 25 pieces)

Vegetarian Rice Paper Rolls with Dipping Sauce	v, gf
Chicken Rice Paper Rolls with Dipping Sauce	gf
Mushroom Arancini with Chipotle Aioli	v
Bolognese and Pea Arancini	
Cheeseburger Meatballs with Tomato Sauce	gf
Chicken Sandwiches	
Beetroot and Goats Cheese Crostini	v
Grilled Haloumi and Tomato Skewer	v, gf
Falafel Balls with a Minted Yoghurt Dipping Sauce	v, gf
Mac & Cheese Bites	v
Chicken and Shitake Dumplings	

Something Medium \$5 per piece (minimum order 25 pieces)

Antipasto Bowl - Cured Meats, Cheese, and Bread in a Bowl	
Shredded Lamb and Sweet Potato Croquette	
Pumpkin and Ricotta Tart	v
Zucchini, Fennel Weed and Feta Kefte	v
Yakitori Chicken Skewer	gf
Peking Duck Pancake with Cucumber, Spring Onion & Hoi Sin Sauce	
Roasted Beetroot Sticks Wrapped in Roast Beef with Horseradish Cream	gf
Smoked Salmon Roulade	
Seared Scallop Ceviche	
Sticky Pork Belly Bites	gf
Mini Chicken Burger with Lettuce and Chipotle Mayonnaise in a Brioche Bun	
Sweet Potato Chips with Ranch Dipping Sauce	

Something Bigger \$7 per piece (minimum order 25 pieces)

Cheeseburger Slider with Pickle, Tomato Sauce and Dijonaise	gfo
Mini Pulled Pork Slider with Coleslaw and Sweet Potato Crisps	gfo
Mini Meatball Sub	

Something Bigger (continued)

- Shredded Beef Taco with Cabbage, Salsa, Grated Cheese and Sour Cream gf
- Soft Shell Crab Bao Bun with Pickled Slaw and Chilli Mayo
- Crispy Chicken Bao Bun with Pickled Cucumber and Creamy Hoisin
- Salt and Pepper Calamari with Garlic Aioli
- Fish and Chips with Tartare Sauce
- Popcorn Chicken with a Ranch Dipping Sauce

Something Sweet \$4 per piece (minimum order 25 pieces)

- Mini Lemon Tarts
- Mini New York Baked Cheesecake
- Mini Pavlova with Cream and Strawberries gf
- Chocolate Brownie gf
- Nutella or Lemon Mini Donut
- Chocolate Mousse Cups gf

Party Platters \$50 per platter

- Beef Party Pies with Tomato Sauce (20 pieces)
- Party Sausage Rolls with Tomato Sauce (20 pieces)
- Spinach and Ricotta Pastizzi (30 pieces)
- Vegetarian Spring Rolls with Sweet Chilli Dipping Sauce (approx. 60 pieces) v

Canape Packages

We have put together a few package options. Please choose from the above canape menu. Please note you do not have to choose a package you can create your own.

Package 1 - \$32 per head

- 2 options Something Small
- 2 option Something Medium
- 2 option Something Bigger

Package 2 - \$33 per head

- 3 options Something Small
- 2 options Something Medium
- 1 option Something Bigger
- 1 option Something Sweet

Package 3 - \$20 per head

- 2 options Something Small
- 1 options Something Medium
- 1 options Something Bigger

Package 4 - \$29 per head

- 2 options Something Small
- 2 options Something Medium
- 1 option Something Bigger
- 1 option Something Sweet

Dietary Requirements – We are happy to accommodate any dietary requirements necessary. Please note, there will be a \$5 per head charge and items will be tailored depending on menu selection.

Preferred Suppliers

Entertainment

Several DJ's have played at The Bowery Locksmith since we opening; some companies we can recommend are:

Rinaldo Entertainment – The guys at Rinaldo have many DJ's and one is sure to suit your needs. They are versed in all musical genres. Our contact is Dana Rinaldo, 0417 052 942 www.rinaldo.com.au

Scooter Stevens – has been DJing events and clubs in Melbourne for 12 years. He is friendly and easy to deal with. Phone 0411 410 480 www.thedjfromtheothernight.com

top dog entertainment – have several experienced DJ's that will cater to your event requirements. Give Shelly a call on 1300 658 718 www.topdogentertainment.com.au

Eugenia J Music – Looking for something other than a DJ? Eugenia is an experienced musician that performs in bands, as an acoustic duo or with DJ's.

Florist

Jazz up the bar or your cake table with a flower arrangement.

Flower Jar – Angie 0424 125 811 or Rhiannon 0416 779 343 www.flowerjar.com.au

Leafy Blooms – Elena Ciprian 0402 636 232 www.leafyblossoms.com.au

Balloons

Burnt Butter – A local favourite. Lisa and her team can put together a balloon arrangement just for you. From garlands to group arrangements and large letters and numbers. Phone 9429 9736 www.burntbuttercakes.com.au

VesPaper Creations – Balloons, paper flowers, all types of event backdrops. Tori 0451 615 101

The Big Letter Co. – For your name in lights and something different than balloons see The Big Letter Company. Phone 0418 316 802 www.thebigletterco.com.au

Cakes

Burnt Butter – Phone 9429 9736 www.burntbuttercakes.com.au

Miss Lady Bird Cakes – Phone 9578 8485 www.missladybirdcakes.com

Taylor Made Gourmet – Simone 0437 697 441 www.taylormadegourmet.com.au

Cakes by Ellen – 0413 751 353 (text only) www.cakesbyellen.com.au

THE BOWERY LOCKSMITH

TERMS AND CONDITIONS

Tentative Bookings

A tentative booking is designed to give you plenty of opportunity to plan your function. A tentative booking gives you the chance to hold your preferred date. In the event of The Bowery Locksmith receiving another enquiry on your tentative date, we will contact you to determine whether or not you would like to confirm your booking.

Minimum Spend

The minimum spend requirement is the function organiser's responsibility to be met. Sales made by guests at your function do not count towards the minimum spend.

Bookings and confirmation

To confirm your booking we require the terms and conditions to be completed and returned along with a deposit within 5 days of making a tentative booking. All bookings will remain tentative until such time that a deposit is paid. If the deposit is not received at least 5 days prior, then we may release the date to other prospective clients.

Deposit

- A deposit of \$500 is required within 5 days of placing a tentative hold for your function.
- The deposit will be taken off the full amount of the bill at the end of the function.
- Full payment is required prior or on the date of your function.

Payment

- The Bowery Locksmith accepts payment in Cash, EFTPOS or Credit Card. A \$3 surcharge applies to credit card transactions.
- The Bowery Locksmith also accepts AMEX. A 3% surcharge will be incurred with each transaction.
- Electronic bank transfers can also be arranged in advance. Payments must clear 5 days prior to function.

Cancellation

Any cancellations less than 90 days before your event will forfeit 100% of your deposit to remain the property of The Bowery Locksmith.

Responsible Service of Alcohol

All staff at The Bowery Locksmith are trained in the Liquor Licensing accredited 'Responsible Service of Alcohol' and by law may refuse to serve alcohol to any person that is deemed intoxicated.

Under no circumstances are persons under the age of 18 allowed on the premises or in the function areas unless accompanied by their legal guardian for the entire duration of their patronage at The Bowery Locksmith and has been arranged prior to the night of your function.

Damage

In the event that any furniture or any other part of the venue is 'purposely or foolishly' damaged, the cost of repairs will be forwarded to the person responsible for the function or a negotiated amount added to the function invoice at the completion of the function.

Lost Property

The Bowery Locksmith will not accept responsibility for any damage or loss of property left on the premises prior, during or after the function. This responsibility lies solely with the client.

Client Responsibility

The Client is required to inform all relevant personnel involved in attending the function of these terms and conditions.

Security

The Bowery Locksmith will provide one guard for functions of less than 80 people held on a Friday or Saturday evening. If your function has more than 80 patrons then a second guard must be present and you must cover the cost for this additional guard.

The cost for this is \$50 per hour per guard and there is a minimum shift requirement of 4 hours.

Proof of Age

All guests will be required to present identification at the door. We only accept Australian Driver's Licence, Australian Proof of Age card or an international passport.

Under aged guests

If there are any underage guests they must be supervised by a legal guardian. The legal guardian(s) must be 25 years or older. If throughout the evening any underage or minor guest is caught drinking alcohol the function will be closed by management and the remaining of the minimum spend for the evening will be required to be paid.

Menu Selections

We require confirmation of the menu 10 working days prior to the function. Any dietary requirements must also be discussed before the date of your function so our chef can cater to your needs accordingly.

PLEASE UNDERSTAND AND RESPECT THESE TERMS & CONDITIONS FOR THE BOWERY LOCKSMITH

Terms and Conditions (Please print in capital letters)

I have read and agree to the Terms and Conditions in regard to booking a function at The Bowery Locksmith.

Name/ Company:.....

Mobile:

Email:

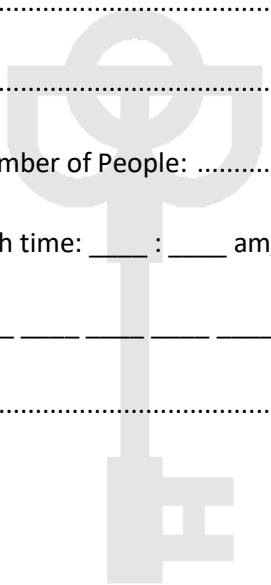
Date of function: ___ / ___ / _____ Number of People:

Start time: ___ : ___ am/pm Finish time: ___ : ___ am/pm

Driver's licence number: _____

Signature:

Date signed: ___ / ___ / _____



MANAGEMENT RESERVES THE RIGHT TO REFUSE ENTRY TO ANY PATRONS.

BY LAW ID is required for ALL patrons. Only an Australian Driver's Licence, Australian Proof of Age card or an international passport will be accepted.

THE BOWERY LOCKSMITH

The Bowery Locksmith credit card authorisation form (please print)

Function Details:

Name/Company:

Type of Function:

Mobile: ____ - ____ - ____ - ____ - ____ - ____

Address:

.....

.....

Date of Function: ____ / ____ / ____

Credit Card Details

Cardholders Name:

Card Type (please circle) VISA / MASTERCARD / AMEX

Card Number: ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____ - ____

Expiry Date: ____ / ____ CCV ____ (3 or 4 digits)

*Please note a \$3 surcharge applies to all Visa and Mastercard transactions. All AMEX transactions will incur a 3% surcharge

I hereby authorise The Bowery Locksmith to debit my credit card \$_____ for the payment of the function

to be hold on ____ / ____ / ____

Signature:

Date Signed: ____ / ____ / ____

Please complete and email to: emma@thebowerylocksmith.com.au