

# GROUP BOOKINGS 2017

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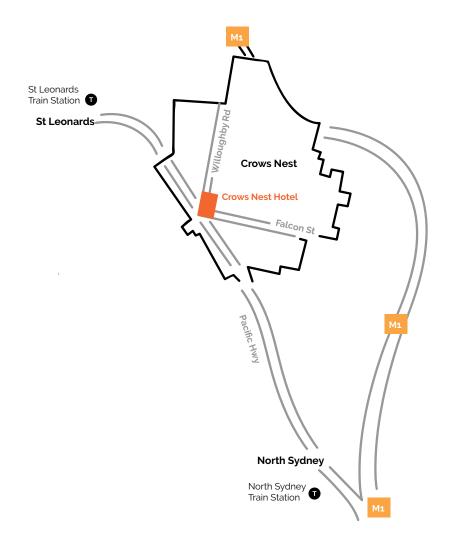
# THANK YOU FOR CONSIDERING CROWS NEST HOTEL.

The Crows Nest Hotel has been an iconic landmark on the lower North Shore for over 100 years as a late night and live entertainment venue.

We take reservations 7 days a week however we always have seating available for walk ins. We have five diverse spaces suitable for groups of 15 - 70 guests.

We offer a shared feast menu for our group bookings for your guests to graze on.

We happily cater to dietary requirements, and our event spaces can offer bar tab, cash bar facilities. Beverage packages are also available with exclusive room hire.







#### ONE WILLOUGHBY

Theatre Cocktail

15+ guests 100 guests

We can happily reserve a group of 15-20 guests in this space Monday-Thursday with no food requirement.

Our booths accommodate 4 – 20 guests (mixture of seating and standing) this is the perfect space to relax and unwind.

The shared feast menu is \$25pp and mandatory for Friday – Sunday bookings of 15 or more guests.

For groups of 50 or more, One Willoughby is available for exclusive hire, please contact our events specialist for further information.





## JUNCTION BAR

Cocktail

20 - 70 guests

A prime area to host your group right at the forefront of the hotel overlooking 5 ways junction!

Junction Bar is a semi-private area perfect for 10-70 guests. Complete with high tables and stools and lots of natural light.

Shared feast and canapè packages available in Junction Bar.

Please contact our event specialist for further information.



#### THE BOARDROOM

Cocktail	Banquet	Boardroom
40 guests	27 guests	12 guests

The Boardroom is our heritage room located on level 1. It is set with the 12-seater dining table, perfect for the sharing feast menu and not forgetting the working open fire place. Lots of natural light fills the room as guests over look 5 ways junction.

Fully air conditioned, with independent audio system and a 50" HD TV, great for watching the game with friends or showing those old family photos!

Beverage pacakges, bar tab and cash bar facilities.

Shared feast menu, canapè package and set menu\* available.

\*set menu only available Sunday - Wednesday.



# Cocktail Dining 30 guests 20 guests

#### BERRY ROOM

The Berry room caters for intimate functions with a casual and relaxed feel with chesterfield lounges, coffee tables and cocktail high tables available.

Fully air conditioned, with independent audio system and a 50" HD TV perfect for a presentation or watching the game with your friends for up to 30 guests.

This room adjoins the parlour room, book them together and you can enjoy the delights of the pool table and extend your invite list for another 20 guests!

Beverage packages, bar tab and cash bar facilities.

Shared feast menu, canapè package and set menu\* available.

\*set menu only available Sunday - Wednesday.

### PARLOUR ROOM

Suitable for a few friends that fancy a beer over a few games of pool! Bar tab and cash bar facilities.



#### **BOOKING CONFIRMATION**

Customer name	Contact number
Contact email	Date of function
Start time	Finish time
Number of guests	Occasion
Event spaces (please circle)	
BOARDROOM BERRY ROOM PARLOUR ROOM	ONE WILLOUGHBY JUNCTION BAR
Menu: minimum 15 guests required \$25 pp Shared feast menu: Chef's selection of pizza's, salads, sw chilli salt and Szechuan squid and bread with olive oil and balsam  Dietary requirements	nic.
Additional platters designed for 10 guests to share, available	
Spicy chicken wings - \$50 per platter	x qty = \$
Chilli Salt and Pepper squid with fried kale and aioli - \$50 pe	r platter xqty = \$
Chips tossed in house spice mix and aioli on the side - \$10 p	er bowl x qty = \$
Beef sliders - \$70 per platter (10 pieces)	x qty = \$
Credit Card Authorisation	
I hereby authorise the Crows Nest Hotel to deduct the amount of	\$
(25% of the minimum spend) from the credit card detailed below. If within 7 days of event date full payment of shared feast menu is	
Credit Card Details (please circle)	
VISA MASTERCARD AMEX	
Credit card number	Expiry date
Card holder name	CCV no
Card holder signature	
I hereby agree that I head read and understood the terms & cond	itions pertaining to functions at the Crows Nest Hotel.
Signed	Date

#### TERMS & CONDITIONS

#### To confirm your group booking

- · Complete and return the signed booking form with your deposit payment
- One of our events specialist will confirm your booking via email and provide receipt of payment
- Food service commences 30 minutes after your arrival time

#### On the day of your booking

- We can only hold your reservation for 15 minutes after your nominated start time. If less than half of the group has arrived within 30 minutes we may reduce the reserved area.
- Should extenuating circumstances arise and you have not notified the venue of a feasible late arrival, refunds or discounts will not be available.
- On arrival, make yourself known to one of the staff. If required, a staff member will provide you with wristbands for your bar tab. You will then be escorted to your reserved area.
- Our staff will notify you when your bar tab is running low allowing you the option to either top the amount up or close the tab. If you are extending your tab a credit card and photo identification will be required on the night. It is the bookers responsibility to ensure you utilise your pre-paid bar tab. Should this not be finished on the day, refunds will not be available.
- All charges must be settled prior to your departure from the venue.
- A reserved area does not include priority service at the bar, private wait staff or exclusivity of any venue or bar.
- If you require a receipt, please let a staff member know at the time of closing your account. The fine print
- Entry is subject to the venue's standard door policy and is at the discretion of management on the night.
- The venue takes its responsible service of alcohol obligations seriously and you must support us in any decisions we make in relation to the responsible service of alcohol
- The venue has the right to refuse entry or service and remove from the premises any person it deems to be approaching intoxication.
- The venue has the right to refuse entry or service and remove from the premises any person it deems to be behaving in an improper, abusive, disorderly or antisocial manner.
- In accordance with the Law, minors must be accompanied by a legal parent or guardian at all times and vacate the premise prior to 10pm
- Cancellations within 7 days are not eligible for refunds. In the event of cancellations or reduction in numbers within the 7-day period, all pre-ordered and paid for food is non-refundable. Refunds will not be issued if terms stated or house policies are not adhered to leading up to or during the event.
- Management reserves the right to cancel or conclude a reservation if deemed necessary.
- The Venue reserves the right to reallocate the function if deemed necessary. Every effort will be made to inform the organiser in advance with an alternate location to offer.
- Should you have any questions or need clarification on any of the above stated information, please contact the hotel.